



2013 YES Fund Guidelines

YSC is committed to educating and supporting all young women diagnosed with breast cancer through diagnosis, treatment and survivorship. The purpose of the **YES (You Are Not Alone Education for Survivors) Fund** is to encourage our YSC F2F Network members and State Leaders to organize YANA educational events by providing up to **\$2,000 per approved applicant per fiscal year** (\$500 per quarter, per applicant) on a reimbursement basis.

These funds can be used for events that not only promote the mission of YSC but also allow survivors a time to network, share resources and receive valuable education. Priority will be given to educational events that follow YSC's strategic priorities and are specific to the body of knowledge related to research, diagnosis, treatment, education, survivorship and/or other issues related to young women affected by breast cancer.

YES fund applications should comply with the following criteria:

- Furthers YSC's mission of support for young women affected by breast cancer (YWABC).
- Event should include an educational component relevant to YWABC.
- Whenever possible, utilize donated services and products and collaboration with other organizations for greater outreach and economy.
- Complete in full the YSC Fund application below and comply with follow-up instructions.

Allowable Expenses: YES fund may be used for the following types of program expenses:

- Educational materials
- Meeting costs
- Supplies/equipment
- Speaker honorariums
- Food and other direct program expenses

YES fund may NOT be used for the following purposes:

- Salaries and fringe benefits
- Fundraising
- Political campaigns or lobbying
- Awards
- Clinical services, patient care needs or direct financial support for a person or group
- Gifts for participants
- Alcoholic beverages

Who can apply?

- Any member of a Phase One YSC F2F Network registered on Meetup.com.
- Any member of a NEW YSC F2F Network registered for at least 90 days on Meetup.com.
- Any current YSC State Leader.
- The approved applicant must be willing to provide an estimated budget, cover all expenses and submit receipts and an expense report for reimbursement. Expenses will be reimbursed in a timely manner, upon successful completion of the event, following YSC's Reimbursement Policy guidelines.
- Approved applicants are eligible to receive free YSC support and supplies. This may include printed materials, resources, training and support to make sure you have a successful event.

Questions? Email us at yscyesfund@youngsurvival.org or contact your Regional Field Manager.



When can you apply?

- On an on-going basis, funds are disbursed on a quarterly basis (\$500 per quarter) maximum amount of \$2,000 per year.
- Applications should be submitted at least 30 days prior to the date of the program. You may apply as many times as needed, up to the maximum funds allowable.
- Preference may be given to new applicants and those meeting the educational focus priority.

How to apply? Please complete the YSC Fund application below and email to yscyesfund@youngsurvival.org. You will be notified of next steps and approval status within 10 business days.

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2013 YES Fund Application

YSC’s Strategic Priorities: Please indicate which priorities your event will address (check as many as applicable):

- () 1. Ensure all young women are empowered, educated, connected and supported **throughout their entire journey** with BC.
- () 2. Creation of an **innovative research programmatic initiative** that sets a research agenda that is cutting edge, proactive and engaging for the entire medical community.
- () 3. Become the leading and **most influential voice** for all young women with breast cancer to the general public, medical community and research community.
- () 4. “Reach” young women with breast cancer in different ways that allows us to **reach a more diverse and broader audience**.
- () 5. Implement the **appropriate internal organizational structure** to accomplish our mission and ensure the long-term stability of the organization financially and programmatically

Applicant Information: *Unless otherwise specified, the **Primary Contact** agrees to the guidelines and will receive the reimbursement check.*

<u>YES fund Primary Contact Info</u>		<u>Event Info</u>	
Primary Contact Name:		Date of Application:	
Mailing Address:		What F2F are you a leader/member of?	
Daytime phone #:		Have you applied for funds before?	
Your email:		If yes, when was last application submitted:	
Are you a current YSC State Leader or F2F Leader? Please specify:		Your YSC region:	Northeast South Midwest West
		Your Regional Field Manager:	

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Event Information:

Event Name:	
Date & Time of Event:	
Location & Address:	
Total Amount Requested:	
Estimated number of Attendees:	
Who is your primary audience? (survivor, caregivers, medical professionals, etc..)	

Event Description:

Please give a brief description of your event: include speaker name/occupation, theme of event, activity, etc. Try to answer the following:

- Why have you decided to organize this event? What need have you identified?
- How will you invite participants or “spread the word” about the event?
- What items do you feel you will be able to secure through donations to offset expenses? Is there a speaker honorarium included in your expected expenses?
- What additional assistance do you need from YSC to help make this event successful?
- What is the expected outcome of this activity?

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Estimated Budget:

<u>Expenses</u>	<u>Estimated Amount</u>
<i>Example:</i>	
<i>Speaker honorarium</i>	<i>\$ 50.00</i>
<i>Paper/printing</i>	<i>\$ 35.00</i>
Total:	
	<i>Total Request may not exceed \$500.00</i>

Budget Justification: *Please give a brief description of how funds will be spent:*

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